NAME ███████████████

OFFICE _Security_

ADMINISTRATIVE DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness

and understanding of current activities, problems, and trends in the

Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course
    met its objective:

LOW   HIGH

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

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2. What part of the course did you find th██████████████ ____
    _FOIA ... Presentation by ... unique ... The
    concept of opening up ... intelligence to the public; also ...
    ... am currently assigned to security's Team, contributing to ..._

3. What part of the course did you find the least useful?
    _Benefits & services in the agency — for group presentation.
    I feel this topic should be deleted & each individual
    to resort to his or her component. Each component has adequate
    personnel to handle problems — & the effectiveness is best measured
    ... Individual Treatment ..._

4. Please describe how the course benefited you.

    see attached

5. What suggestions do you have for improving this course?

    _Standardize the system for allowing
    audience to ask questions. The system now
    is left to each speaker & while he has the interest
    of the group at least, the presentation becomes fragmentary
    & he goes off on too many tangents. The group would
    be better served if they got use to holding off_

    their questions to the end. Often the speakers not

Topic covers the question. If the
procedure was made a standard
practice everyone would be
able to get more from
the Topic covered & the
question more meaningful
    for everyone

awakening me to what's going on in the other directorates in the DDA, & the Agency. We're being schooled to a need for compartmented type performance; the trouble is, this often leaves one unaware of the magnitude & complexity of problems facing our counterparts. "Trends & Highlights" will help me better perform by having shown me where my function fits into the overall effort. Besides the opportunity to interface with fellow DDA types & to interchange ideas, I'd have found it to have them introduced to me & I'd appreciated the exposure to observe DDA management. The high quality & Professionalism of its personnel. From this I believe I shall be a more efficient & employee & make a more significant contribution to my office & indirectly to the overall Agency's effort.

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